CG Foundation Grant & Vander Putten Family Scholarship
Commonly Claimed Expenses

This list of authorized / not authorized expenses is **not all-inclusive**. Final determination rests with the Commanding Officer, CG Institute.

Expense	Authorized	Not Authorized
Laboratory fees, Studio fees, Graduation fees	X	
Application/Entrance/Enrollment (unless these fees are identified by the school as "fees in lieu of tuition")	X	
Consumables (pens, notebooks, highlighters, etc.)	X	
Late Fees, Class withdrawal fees		X
Record Maintenance fees, Student Activity/Student ID	X	
Software to learn a foreign language	X	
Membership or Society dues/fees		X
General Technology fees, Parking fees, transcript fees	X	
Text books, manuals, and study guides	X	
Taxes & shipping for authorized expenses (i.e. books)	X	
Non-consumables (memory sticks, ink cartridges, etc)		X
Software available on the CG workstation or at the learning institution. (i.e., Microsoft Office, Excel, etc.)		X
Some Non-Traditional Courses (case by case basis)	X	
Non-credit aviation classes, boat towing license	X	
Software required for technical degrees (need syllabus)	X	
Internet connection fee		X
Computer, Equipment or peripherals (printer, ink, monitor, laptop, hard drive, etc.)		X
Tuition paid by student loans that are not in payback status (student is not making payments on loan yet)		X

> ➤ Receipts MUST show an actual description of the item you purchased. To ensure the financial integrity of this grant program, the CG Institute must be able to prove that each grant issued was for an authorized expense in keeping with the guidelines provided by CG Foundation. This documentation will ensure satisfactory completion of any future audit.
> ➤ Submit legible copies of receipts as **original receipts will not be returned to the member**.